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### **REQUEST FOR QUOTATION (RFQ)**

#### **APPOINTMENT OF SERVICE PROVIDER TO SUPPLY, DELIVER AND INSTALL UV WATER PURIFIER - BELOW THE COUNTER MODEL WITH FAUCET KIT**

RFQ	RFQ/2024/25/05
RFQ ISSUE DATE	18 April 2024
BRIEFING SESSION	N/A
RFQ DESCRIPTION	APPOINTMENT OF SERVICE PROVIDER TO SUPPLY, DELIVER AND INSTALL UV WATER PURIFIER - BELOW THE COUNTER MODEL WITH FAUCET KIT
CLOSING DATE & TIME	26 April 2024 @12H00
LOCATION FOR SUBMISSIONS	<a href="mailto:quotations@portsregulator.org">quotations@portsregulator.org</a>

**Service providers must submit their responses via e-mail at: [quotations@portsregulator.org](mailto:quotations@portsregulator.org) before or on the stipulated date and time. For any queries or questions, please use above mentioned email address.**

Ports Regulator of South Africa requests your quotation on the services listed above. Please furnish us with all the information as requested and return your RFQ on or before the date and time stipulated above.

SUPPLIER NAME: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

MAAA NUMBER (CSD NO): \_\_\_\_\_

TELEPHONE NO: \_\_\_\_\_

FAX NO: \_\_\_\_\_

E MAIL ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

CELL NO: \_\_\_\_\_

SIGNATURE OF SERVICE PROVIDER: \_\_\_\_\_

## DETAILED RFQ

### **APPOINTMENT OF SERVICE PROVIDER TO SUPPLY, DELIVER AND INSTALL UV WATER PURIFIER - BELOW THE COUNTER MODEL WITH FAUCET KIT**

#### **1. BACKGROUND**

- 1.1** Ports Regulator of South Africa (“the Ports Regulator”) is a Schedule 3A public entity in terms of the Public Finance Management Act, Act No.1 of 1999, as amended (PFMA). The Port Regulator must fully comply with all the requirements of the PFMA and all other relevant and applicable legislation.
- 1.2** The Ports Regulator is an independent ports regulatory body, governed by the National Ports Act, Act No. 12 of 2005, (“the Act”).

In terms of section 30 (1) and (2) of the National Ports Act, the main functions of the Regulator are to:

- Exercise economic regulation for the ports system in line with government’s strategic objectives.
- Promote equity of access of ports and facilities and service provider by ports.
- Monitor the activities of the National Ports Authority to ensure that it performs its functions in accordance with the Act; and
- Hear appeals and complaints contemplated in terms of Sections 46 and 47 of the Act, respectively.

#### **2. PURPOSE**

The purpose of this Request for Quotation (RFQ) is to request a suitably qualified service providers to supply, deliver and install uv water purifier – below the counter model with faucet kit.

#### **3. SCOPE OF WORK**

- 3.1** The following is required from the Service Provider:

- a. To supply, deliver and install uv water purifier – below the counter model with faucet kit.

#### **4. SPECIFICATION**

- ❖ The water purifier must improve the quality of drinking water.
- ❖ Must be designed to fit seamlessly in any commercial space.
- ❖ It must utilize a combination of filtration methods such as carbon block and alkaline ionizer to remove contaminants like chlorine taste and odor from our water.

- ❖ It must be made with high-quality materials including glass, ceramic, plastic, metal, and crystal.
- ❖ The water filter must be durable and built to last.
- ❖ The water purifier must be similar to or equivalent to the following as indicated on the below picture:



## 5. EVALUATION CRITERIA

### 5.1 SCM Administrative (Phase 1)

- 5.1.1 The SBD4 must be completed and signed by the authorised company representative.
- 5.1.2 The bidder must submit proof of registration on CSD (Central Supplier Database).
- 5.1.3 The POPIA consent form must be completed and signed by the authorised company representative.
- 5.1.4 The SBD 6.1 must be completed and signed by the authorised company representative.
- 5.1.5 Bidders are required to provide with the clear picture of the water purifier they are proposing.

***Failure to provide the above requirements may lead to bidder's proposal not being considered further on price .***

## 5.2 Pricing Considerations and Specific Goals (Phase 2)

5.2.1 Bidders' price quotations must be inclusive of all applicable taxes **(including VAT)**

5.2.2 Service providers are required to detail their rates / itemized pricing schedule.

5.2.3 Bidders total price proposal weighs 80 points.

### 5.2.4 **BBBEE**

5.2.4.1 The bidder must submit SBD 6.1 preference points claim form.

5.2.4.2 The bidder must submit a BBBEE certificate/ Sworn affidavit.

5.2.4.3 Specific goal: BBBEE status level as per SBD 6.1. Weighs 20 Points.

**NB:** Tax status for the recommended bidder will be verified on Central Supplier Database (CSD) or SARS E-Filing prior to awarding. If the bidders' tax matters are non-compliant the Regulator will apply clause 4.2 of the National Treasury Instruction No. 09 of 2017/2018, if the bidder is still not compliant then the Regulator will exercise clause 4.3 of the said instruction note.

## 6. CONDITIONS TO BE OBSERVED

No RFQ shall be deemed to have been accepted unless and until a formal contract / letter of award / order form is prepared and executed. Quotation shall remain open for acceptance by the Ports Regulator for a period of ninety **(90) days** from the closing date of the RFQ Enquiry.

## 7. COMMUNICATION

All enquiries relating to this RFQ should be sent via email: [quotations@portsregulator.org](mailto:quotations@portsregulator.org)

## 8. COST OF PROVIDING WITH RFQ

The service provider shall bear all costs and expenses associated with preparation and submission of its RFQ, and the Ports Regulator of South Africa shall under no circumstances be responsible or liable for any such costs, regardless of, without limitation, the conduct or outcome of the bidding, evaluation, and selection process.

**END OF RFQ DOCUMENT**

**Annexed to this document for completion and return with the document:**

- Quotation on a letterhead
- Declaration of Interest (SBD 4)
- Copy of CSD Report or MAAA Number (National Treasury)

- B-BBEE Certificate/sworn affidavit
- Preference points claim form SBD 6.1
- POPIA consent form
- Clear picture of the proposed water purifier